

**CAVENDISH CLOSE JUNIOR
SCHOOL**

ADMISSIONS POLICY

2009

As a Community Junior School we have adopted the authority's admissions policy.

As the admissions authority, the Council gives priority to children whose parents have applied for a place, by December of that year (exact date to be set by DCC) at the school they would like their child to attend. Community and voluntary-controlled schools do not always have enough places available for every child whose parents have applied for a place. If this happens, the authority have to use an order of priority for admissions to all community and voluntary-controlled schools in Derby.

The order of priority is:

1. Children who are looked after by a local authority in accordance with Section 22(1) of the Children Act 1989.
2. Children who are both living in the catchment area served by the school and have brothers or sisters* of compulsory school age still attending the school at the time of their admission.
3. Other children living in the catchment area at the time of admission
4. Children who do not live in the catchment area served by the school but who have brothers or sisters* of compulsory school age attending the school at the time of their admission
5. In the case of voluntary-controlled church schools, children whose parents request a place on religious grounds
6. Other children whose parents have requested a place
7. Children whose parents did not request a place by the date set

For the purposes of admissions, we class a brother or sister as having:

- One or both natural parents in common
- Are related by a parent's marriage or are
- Adopted or fostered

Note: a brother or sister must be living at the same address. Cousins are not classed as brothers or sisters.

For categories 1 to 6, when the Authority have to make a choice between children who meet the same criteria, they will give priority to the child living nearest the school, measured from the centre of the main 'dwelling' to the school using the national Ordnance Survey set points.

For category 7, we will allocate places in the same order of priority as for categories 1 to 5. Where children in category 7 have the same priority, they will allocate places to those living nearest to the school, measured by a straight line. The line will be measured from the centre of the main 'dwelling' to the school using the national Ordnance Survey set points. They will give pupils who have a statement of special educational needs priority admission over all others when they think their needs can best be met in a particular school.

The Council will keep a waiting list of children who have not been offered places at community and voluntary controlled schools. They will rank the children according to the order of priority that we use when schools first allocate places as new pupils go

on to, or come off, the waiting list. Outside the normal admission round, first priority will be given within categories 2-5 to pupils who have not been on a city school roll during the academic year of application.

Applications will be dealt with using the address where the child resides at the closing date. Reassessment of any new address will then be made after provisional offers have been decided. If you do move out of your local school's catchment area after the closing date and before your child is due to start there, contact the Admissions Team to check if the school can still offer your child a place.